



Objective

Seeking a full time position in a reputable company, where a perfect environment for creation and innovation, where I have academic background and interpersonal skills and work with team Is Available.

Personal Data

Full Name	:	Mohamed Saad Mohamed Abd-El-Ghany
Birth Date	:	23/5/1985
Place of Birth	:	Elzatoun , Cairo , Egypt.
Nationality	:	Egyptian.
Marital Status	:	Married +.
Number of Children	:	1 Boy
Military Status	:	Finished.
Telephone	:	00242444647
Mobile	:	01009727108 & 01126133167
E-Mail	:	Msaad2587@Gmail.Com

Education

University	:	Banha University
Faculty	:	Faculty Of Science
Department	:	Computer
Degree	:	Pass
Graduation Year	:	2008

Technical Skills

- **Microsoft Operating System versions (Windows Vista-Windows XP-Windows 2003–Windows Millennium –Windows 7 – Windows 8 – Windows 10).**
- **Microsoft Office (2003 & 2007 & 2010 & 2012 & 2013).**
- **Internet Applications (Web Search – Browsing).**
- **Typewriter (Arabic & English).**
- **Install SQL"2008 & 2008 R2 & 2012" and write query (Self Study & Practice).**
- **HTML (Self Study and not complete it).**
- **ICDL (Self Study & Practice).**
- **IIS "Internet Information Service" (learn by my work).**
- **C++ (Self Study and not complete it).**

Individual Skills

- **Excellent Social & Communication Skills.**
- **Excellent Organization Skills.**
- **Ability to work under stress.**

Courses

- **Career Development Course from Computek Training Center from 27-10-2013 till 27-11-2013.**
 - Communication Strategies.**
 - Building Self-Esteem.**
 - Dealing with Difficult People.**
 - Conflict Management.**
 - Business Etiquette.**
 - Business Writing Level (1).**
 - Advanced Writing Skills Level (2).**
 - Public Speaking.**
 - Time Management.**
 - Writing Reports and Proposals.**
- **CCNA R&S (Learn by course in Eng. Ahmed Nabil Center) from 26-01-2015 till 08-04-2015.**

Experience

- **I am Currently Working In Hits Company (Human IT Solutions) As (HR Application Consultant)**
From 08-5-2011 till Present.
 - **Human resource consultants work with organizations to perform implementation of the Human Resource Application understanding Customer business, writing business analysis, Perform training to the client users, and Support Customers.**
 - **Implementations Hits HR System & Trainings& support for the Company:**
 - "Egyptian Tax Authority".
 - "AAW" (Ahmed Abd Elwareth).
 - "Zulficar&Partners Company".
 - "Centamin".
 - "Rowad Modern Engineering".
 - "Hassan Allam".
 - "Merck Serono".
 - "Sodic"

- **Work In Coraya Beach Hotel In Marsa Allam For 8 month As An (IT Specialist)**
From 15-09-2010 till 05-05-2011

Language

- **Arabic: Mother tongue.**
- **English: Very good "Write & Read" and Good "Speaking".**

Thanks for Your Interest.